



MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made the _____ day of _____ 2009

B E T W E E N

The Canterbury 14-19 Partnership

AND

Canterbury City Council (CCC) of Military Road, Canterbury CT1 1YW

The Canterbury 14-19 Partnership (CP) and Canterbury City Council (CCC) agree to work together to foster and support areas of mutual interest for the benefit of all businesses and local young people entering the employment market in the Canterbury District, including Herne Bay, Whitstable and the rural areas.

OUR AIMS

Through this Memorandum of Understanding we aim to

- Work collaboratively to ensure the successful implementation of the new **Diploma** qualification in the years 2009-2013 (see page 2 for further details)
- Ensure that Canterbury City Council is the first point of reference for diploma curriculum designers in accessing applied learning opportunities given its unique status of being able to offer work related learning in all 17 Diploma learning lines.
- Provide further support to the existing MOU between Canterbury City Council and Canterbury College
- Assist the City Council in its Corporate Plan aims of Focusing on People and its Local Economy & Tourism Strategy priority to continue to enhance the district's links with further and higher education
- Provide practical examples to other local employers of the advantages and benefits of Diploma engagement

By:

Both parties:

- Support and comment on each others' relevant strategies and have direct involvement in delivery of relevant actions in the accompanying action plan;
- Nominate lead officers for each project (Appendix 1)

- Hold an annual review meeting to look at current and future plans within the context of this MOU

CANTERBURY CITY COUNCIL WILL:

- Support The Canterbury Partnership by providing work related learning opportunities as planned and defined by Diploma curriculum leaders within the Canterbury 14-19 Partnership is so far as the Council's resources allow
- Promote high quality Diploma student work placements within its own organisation and to other businesses via Canterbury4Business (C4B)
- Ensure there is broad understanding of and support for the Diploma within Canterbury City Council, encouraging Council employees to become involved

CANTERBURY 14-19 PARTNERSHIP WILL:

- Brief all section leaders of the City Council about the Diploma showing how Diploma lines are relevant to the work of these sections
- Provide speakers for business events
- Nominate a representative to sit on the C4B Education and Skills Group
- Work with the C4B Education and Skills Group to promote the Diplomas across the district to encourage other employers to get involved for mutual benefit
- Work with the Local Economy and Tourism Team and its partners to support its education and skills agenda for the district
- Invite Council employees to join in the planning and evaluation of Diploma work related learning activities

THE DIPLOMA:

The Diploma will be taught at all 3 national qualification levels across all of the institutions within the Canterbury 14-19 partnership (for full details see Appendix 2). The Diploma will "bring learning to life" through a new style of learning that blends theoretical and applied learning relevant to broad occupational sectors. It complements existing qualifications. By 2013 there will be 17 different Diploma lines which will be accessible to all learners in the area served by the Canterbury Partnership (which is essentially coterminous with the area served by Canterbury City Council).

IT IS AGREED THAT the Canterbury 14-19 Partnership and Canterbury City Council will each undertake to use its best endeavours to hold confidential any information provided by the other, subject to their obligations under law.

If either party does not wish any of the information supplied to the other during the duration of this Memorandum of Understanding to be disclosed, the party shall, when providing information, identify if any of it is confidential or commercially sensitive and should not be disclosed in response to a request for information under the Freedom of Information Act 2000. The party should state why they consider the information to be confidential or commercially sensitive.

Neither Canterbury City Council nor The Canterbury 14-19 Partnership is under any obligation to refuse to release any information that is marked confidential, and it is up to either party to judge whether exemptions apply or whether information should be released. If a party does not identify information as confidential or commercially sensitive, then it is likely to be released in response to a request under the Act. The council will normally consult with relevant parties prior to making a decision under the Act, where possible. The council will in all instances be bound by the findings of the Information Commissioner with regard to any requests under the Act.

Both CCC and The Canterbury 14-19 Partnership will use their reasonable endeavours to comply with the Data Protection Act.

The existence of this Memorandum implies no financial commitment on the part of either signatory unless agreed where related to a specific task or initiative.

Both CCC and The Canterbury 14-19 Partnership will assess each activity separately against their own strategies to ensure that it supports the principles of both organisations.

Either The Canterbury 14-19 Partnership or CCC can bring this Memorandum of Understanding to an end by giving one month's written notice to the other at the address set out at the head of this document.

Signed on behalf of
The Canterbury 14-19 Partnership

Date:

Signed on behalf of
Canterbury City Council

Date:

Signed on behalf of Kent County Council

Date:

APPENDIX ONE: DIPLOMA IMPLEMENTATION FOR SEPTEMBER 2009-2010

Diploma Line	Line of Learning Lead Teacher	Employer	Tel No	email
Environment and Land based	Steven Moore	Canterbury College	811242	s.moore@cant-col.ac.uk
Creative and Media	Mark Howland	Canterbury College	811111	m.howland@cant-col.ac.uk
Society Health and Development	Sue Wynne	St Anselm's	826200	wynnes@st-anselms.org.uk
Business Admin and Finance	Ruben Forrest (Level 2)	Abbey School	01795 532633	rforrest@abbey.kent.sch.uk
Engineering	Michael Gaughran	Canterbury College	811107	m.gaughran@cant-col.ac.uk
ICT	Gillian Welch	Chaucer School	763636	gwelch@chaucer.ac.uk
	Fiona O'Grady	Community College Whitstable	272362	fogradys@ccw.kent.sch.uk
Hospitality	Dominic Bowlt	Canterbury College	811318	d.bowlt@cant-col.ac.uk
Sport and Active Leisure	Natalie Bonneywell	Canterbury High	463971	nbonneywell@canterbury.kent.sch.uk
	Nicky Bourne	Herne Bay High School	361221	n.bourne@hernebayhigh.kent.sch.uk
Diploma Marketing and Awareness Raising	Ges Cocker	Chaucer School	763636	gcocker@chaucer.ac.uk

APPENDIX TWO: DIPLOMA IMPLEMENTATION PLANS 2009-2013

Delivered from 2009	Delivered from 2010	Delivered from 2011 or beyond	Delivery partners-Canterbury College plus....
Creative and Media (Level 2)			Chaucer, St Anselm's
Environment and Landbased (L3)			
	Environment and Landbased (L1+ 2)		Abbey, Canterbury High
	Hospitality		Abbey, Canterbury High
	Sport and Active Leisure		Canterbury High, Herne Bay High
	Business, Admin and Finance		Abbey, Herne Bay High
	Engineering		Chaucer, Community College Whitstable
	SHD: Society Health and Development		St Anselm's
	ICT		Community College Whitstable, Chaucer, St Anselm's, (Queen Elizabeth's GS from 2011)
		Travel and Tourism	Community College Whitstable
		Retail and Business	Abbey, Canterbury High
		Science	St Anselm's
		Humanities	Archbishop's
		Languages	Barton Court
KEY		Manufacturing and Product Design	Chaucer
		Hair and Beauty	Community College Whitstable
		Public Services	Canterbury High
Approved		CBE: Construction and built environment	Community College Whitstable, Canterbury High
Yet to be bid for...			